

Activity/Sports: _____

**Athletic Participation Packet
2007 - 2008**

Shawnee Mission East Lancers

Shawnee Mission North Indians

Shawnee Mission Northwest Cougars

Shawnee Mission South Raiders

Shawnee Mission West Vikings

(WEB VERSION)

STUDENT NAME _____
(Please Print) _____
STUDENT ID # _____

Please Carefully Read the Following

The Shawnee Mission District athletic program is a significant and dynamic part of the total educational experience available to students. These programs enhance learning in the school and contribute to a positive school climate. Participation in extra-curricular activities is strongly encouraged because students learn teamwork, develop physically and emotionally, develop a sense of belonging, and enhance their self-image.

Participation in athletics is a privilege and differs from a student's right to a high school general education. Rules and regulations governing each of the various athletic programs have been established to insure fairness to all students and to guarantee that the school image resulting from the students who represent their school is a positive one.

The purpose of this packet is not to burden you with a lot of paperwork. In fact, this booklet consolidates all of the various forms required for participation in our athletic programs into a single packet of information. We feel it is our duty to inform you regarding the risks associated with participation in athletics, transportation issues etc. Additionally, it will allow you to communicate information to your coach that will allow him/her to better serve your child.

Please read and sign each form in this packet. (Use the following as a checklist.)

Form	Page	Student Read/Sign Form	Parent Read/Signed Form
Athletic Disclosure Statement	1		
Medical Treatment Consent Release of Information	2	N/A	
Transportation Guidelines	3-4		
Transportation Release Form	5-6		
KSHSAA & District Guidelines	7-8		
Tobacco/Alcohol/Drug Policies and Contract	9		
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Once you sign the forms in this packet, they are kept on file until the conclusion of the Spring athletic season and are effective for the entire academic year.

TRANSPORTATION FOR CO-CURRICULAR AND EXTRA-CURRICULAR PROGRAMS

The following policy shall apply to all co-curricular and extra-curricular programs that are held in a location other than the school grounds. Before a student will be permitted to participate in any of these programs, the student and his or her parent or guardian must complete the "Transportation Guidelines and Travel Form" and the "Transportation Release Form."

I. General Provisions

- A. Activities (i.e. athletic events, debate tournaments): For all activities excluding practices, held in a location other than the school grounds, the district will provide transportation for all players, participants, coaches and sponsors.
 - 1. The mode of transportation shall be determined by the building administrator. The modes of transportation approved by the district are:
 - a. School bus or private over-the-road carrier leased/rented by the district, and operated by a person with a valid driver's license for the particular vehicle to be driven.
 - b. Van (not to exceed 10 passengers) leaves, rented or owned by the district, and operated by an adult. No student will be permitted to operate the car.
 - c. Rental car operated by an adult. No student will be permitted to operate the car.
 - d. Private vehicles operated by an adult. No student will be permitted to operate the car.
 - 2. The district shall conduct a review of the driver's licenses of all drivers who operate any vehicle identified herein. Such reviews shall be conducted annually and the results of such reviews shall be maintained in the district's security office.
- B. **Practices held within 90 minutes of the conclusion of the school day:** For all practices, except golf practices, held in a location other than the school grounds on days when school is in session, and when the practice is held within 90 minutes of the conclusion of the school day, the district will provide transportation for all players, participants, coaches and sponsors to the practice. Parents will be responsible for transportation at the conclusion of the practice.
- C. **Practices held more than 90 minutes after the conclusion of the school day:** For all practices, except golf practices, held in a location other than school grounds on days when school is not in session, or when the practices are held more than 90 minutes after the conclusion of the school day, parents will be responsible for transporting the students to and from practice.
- D. **Golf practices:** For all golf practices, the district will not provide transportation.
- A. **Self-provided transportation:** In all cases where the district does not provide transportation or if parents or guardians choose not to have their child use district-provided transportation, the provisions of Part II of this policy shall apply.

I. Self-Provided Transportation

- A. For students who choose to use transportation other than district-provided transportation, the following steps must be taken:
 - 1. The parent and student must review the district's transportation guidelines and complete the district's travel form.
 - 2. The parent and student must review and sign the district's transportation release.
 - 3. The transportation guidelines and travel form and the transportation release must be submitted to the coach or sponsor and forwarded to the principal of the school, which the student attends.
- B. The steps set forth in Part II Section A of this policy must be completed prior to the student's participation in the first activity or practice of each academic year.
- C. Notwithstanding the provisions set forth in Part II, if a coach or sponsor does not approve self-transportation for an activity or practice, the student shall use the transportation provided by the district.

**TRANSPORTATION GUIDELINES AND TRAVEL FORM
FOR CO-CURRICULAR AND EXTRA-CURRICULAR PROGRAMS**

The purpose of this form is to inform you that students in the Shawnee Mission School District (“the district”) may be involved in co-curricular and/or extra-curricular programs that require travel. The district’s Transportation Policy for Co-Curricular and Extra-Curricular Programs is incorporated herein by reference. Each student who participates in extra-curricular and/or co-curricular activities and his/her parent or guardian must sign this form.

Students may, from time to time, be involved in co-curricular or extra-curricular programs that require travel.

When the district provides transportation, the student will be required to use that transportation unless the student and the student’s parent or guardian has completed a transportation release and the coach or sponsor of the program approves.

When transportation is provided by the district, it will be at no cost to the student and will be regulated by state laws and district policies.

The undersigned acknowledge these policies and hereby consent to allow their student to travel to and from these programs by district-provided transportation.

Signature of Parent or Guardian

Date

Signature of Student

Date

**TRANSPORTATION RELEASE FORM
FOR CO-CURRICULAR AND EXTRA-CURRICULAR PROGRAMS**

Notice to Parents and Guardians: Some extra-curricular and co-curricular activities require private transportation. In such cases, parents must be responsible for ensuring that their student is following both district and parental guidelines. The district cannot be responsible for every transportation alternative. Please communicate with your student in order to know with whom he or she may be riding. Students who fail to conform to district policies may be subject to disciplinary action.

1. Student riding with other licensed drivers (other than authorized district personnel):

I give my consent for _____ (student name) to ride with other licensed drivers, including other students, to and/or from school-related activities or practices.
YES _____ NO _____

2. Student providing his/her own transportation:

I give my consent for _____ (student name) to drive an automobile owned or leased by him/her or me to and/or from school-related activities or practices.
YES _____ NO _____

3. Student transporting other students:

I give my consent for _____ (student name) to transport other students to and/or from school-related activities or practices.
YES _____ NO _____

If you answered "YES" to either # 2 or # 3 of the above questions, please complete the following section:

_____ (student name) is 16 years of age or older and holds a valid driver's license. _____ (student name is insured by an automobile liability insurance policy which is in compliance with the requirements of the Kansas law.

Student's Driver's License No. _____ State _____

Insurance Company _____ Policy No. _____

Signature of Parent/Guardian

Date

Acknowledged by _____
Student

Date

KSHSAA AND DISTRICT GUIDELINES

TO BE COMPLETED BY THE STUDENT/ATHLETE & PARENT/GUARDIAN

Please note the following rules and regulations that govern high school athletics in Kansas and the Shawnee Mission Schools. The following does not represent all of the guidelines; however, they do cover the main features.

Scholarship Requirements

A student must pass at least five (5) new classes the previous semester or the last semester of attendance in order to participate in athletics and cheerleading. Additionally, they must currently be enrolled in, attending, and passing in five (5) new classes during the present semester in order to participate.

High School students dually enrolled in colleges, who have their college hours recorded on their high school transcript, may count a maximum of five hours of college credit as two subjects of unit weight or three hours of college credit as one subject of unit weight.

A student cannot have more than eight semester of possible eligibility in grades nine through twelve.

Age Requirements

A student, who reaches nineteen on or before September 1, will be ineligible for athletics. Any student who reaches nineteen after September 1, will be eligible for the remainder of the school year.

Transfer Students

If you have transferred to this school this academic year, please contact the athletic director to ensure that all required paperwork has been completed.

Outside Competition

An athlete who is a member of an athletic squad cannot participate as a member of an outside team or as an independent competitor in the same sport during the season. Please note that a student becomes a member of a school athletic squad when he or she first participates in a practice session. They cease to be a member of an athletic squad after his or her last contest or when the membership on a squad is terminated.

Violation of the aforementioned rule could make a student ineligible for the remainder of that athletic season unless he or she is reinstated by the KSHSAA Executive Board

Private Instruction

A student may receive private instruction (not group instruction) in the same sport from non-school employees during the athletic season. A group is defined as two or more individuals or students.

Rules Governing Individual Sports

Please note that each individual sport has its own specific rules and guidelines. Please ask your coach to gain familiarity with these regulations.

From the first Tuesday following Labor Day through the last Friday preceding Memorial Day, there are limitations on the number of athletes from the same school squad that may practice or participate together on the same outside team. A player is considered to be a part of a certain school athletic team as he/she enters into a game for any length of time. It is entirely possible, and quite probably, for a player to be a member of two or more squads in the same sport. (i.e., if a youngster plays on a junior varsity basketball team but suits up for and enters the last 30 seconds of a varsity contest, they will be considered both a varsity and junior varsity basketball player in the eyes of our state association.)

Violation of the aforementioned rule could make a student ineligible for the remainder of that athletic season unless he or she is reinstated by the KSHSAA Executive Board.

Please sign in the box below if you have carefully read and understand the aforementioned rules and regulations.

X _____
Signature of Student/Athlete Date

X _____
Signature of Parent/Guardian Date

SHAWNEE MISSION PUBLIC SCHOOLS
II. TOBACCO/ALCOHOL/DRUG POLICIES AND CONTRACT

DISTRICT POLICIES REGARDING TOBACCO/ALCOHOL/DRUG AND EXTRA-CURRICULAR ACTIVITY PARTICIPATION

The Shawnee Mission Public Schools and Shawnee Mission _____ High School are committed to provide a wide variety of wholesome, well supervised extra-curricular activities. We encourage each and every student to become involved and participate as representatives of his/her school.

The following policy will apply to each student who represents his or her school in any extra-curricular activity. Students participating in any Shawnee Mission School District extra-curricular activity must have a signed tobacco/drug/alcohol contract on file in the principal's office. The signed contract will be in effect during the student's enrollment in a Shawnee Mission school.

Board of Education policies JICH and JICG expressly prohibit the use, possession, transfer, or sale of any alcoholic or cereal malt beverage, restricted substances, or tobacco on school property or at school activities.

Students participating in Shawnee Mission High School extra-curricular activities are expressly prohibited from the use, possession, transfer, or sale of any alcoholic or cereal malt beverage, restricted substances, or tobacco. Violation of this restriction by any Shawnee Mission student will, in addition to consequences set forth by the board of education, result in the following consequences listed below. Students in violation of this contract are encouraged to seek appropriate counseling or treatment.

A. FIRST OFFENSE

IN SEASON VIOLATION:

A conference including a building administrator, the student, parents/guardians of the student, and the coach or sponsor will be conducted. If verification is found to be sufficient by school administration, the student will be suspended from participation in all extra-curricular competition/practices for the remainder of the current season.

OUT OF SEASON VIOLATION

A conference including a building administrator, the student, parents/guardian of the student, and the coach or sponsor, will be conducted. If verification is found to be sufficient by the school administration, the student will be placed on immediate administrative probation. Students placed on administrative probation are not considered "in good standing" as described by the KSHSAA Rule 14 and therefore are not permitted to participate in extra-curricular activities. A student may be removed from administrative probation by completing the following:

Completion of a community service program as designed by the student and parents/guardians and approved by the school administration. This program shall consist of a minimum of 20 hours of service. The designated program must be completed prior to the student participating in any extra-curricular competition.

B. SUBSEQUENT OFFENSES

(Offenses are accumulative throughout the duration of the contract)

A conference including a building administrator, the student, parents/guardians of the student, and the coach or sponsor will be conducted. If verification is found to be sufficient by school administration, the student will be prohibited from participating in extra-curricular activities for one calendar year after the completion of the due process hearing.

STUDENT AND PARENT/GUARDIAN ACKNOWLEDGEMENT

I have read and understand the Shawnee Mission School District's Tobacco/ Alcohol/Drug Policy and the consequences associated with the policy.

Signature of Student & Date

Signature of Parent/Guardian & Date

ATHLETIC AND SPECIFIC CO-CURRICULAR ACTIVITIES INSURANCE INQUIRY

Through the Kansas State High School Activities Association, the Shawnee Mission School District provides lifetime catastrophic medical insurance for students injured while participating in activities under the jurisdiction of the KSHSAA. The deductible for this program is \$25,000 per accident.

The Shawnee Mission District does not carry accident insurance to cover medical expenses up to the \$25,000 deductible of the KSHSAA plan, for injuries to students while participating in athletics and co-curricular activities. The district does provide a voluntary accident insurance program for patrons to cover medical expenses below the \$25,000 deductible while participating in athletics and co-curricular activities. Information on these programs is available in the school office or we can arrange for it to be sent home with your student.

The interscholastic football insurance plan covers football only. The other insurance plans cover all other sports and co-curricular activities.

Please check one of the options below and sign:

_____ I will enroll my son/daughter _____ in the insurance plan which covers football only.

_____ I will enroll my son/daughter _____ in the insurance plan which covers all school activities and sports except football.

The enrollment form for insurance and the appropriate premium should be sent directly to the insurance carrier in the postage-paid, addressed envelope. Coverage will become effective the day after the enrollment form and premium are received by the company. It is the responsibility of parent/guardian to enroll their student.

_____ I do NOT wish to enroll my son/daughter _____ in the Insurance plans attached.

X _____
Parent/Guardian's Signature

Date